

JOINING INSTRUCTIONS FOR EXHIBITORS

RSC Dalton Community Northern Regional Meeting

Thursday 17 September 2026

Venues

[Sir William Henry Bragg Building](#), Woodhouse Lane, Leeds, LS2 9JT

- Registration – Atrium
- Posters session and exhibitor stands – GR.18
- Refreshments – GR.25

[Chemistry West Block](#), University Precinct, Leeds, LS2 9JT

- Presentations in Lecture Theatre F (G.74)

How to get to the University

Please visit [our website](#)

Before you begin your journey please check with your transport operator for the latest travel advice on your route - [Bus](#), [Coach](#), [Tram and Ferry Operators](#), [National Rail](#), [TfL](#).

Car Parking

The nearest public car park is [Woodhouse Lane Car Park](#) at LS2 3AX, multi storey open 24 hours. The car park is a 15 minute walk to the Faculty of Engineering and Physical Sciences so please allow yourself ample time to park and arrive for the course registration.

Registration

Registration will take place in foyer of the Sir William Henry Bragg Building between 09:00 – 10:00

Programme

You can find the full programme on the [meeting website](#). Please note the programme is subject to change so please do continue to visit the website to check for amendments.

Exhibition

On arrival at the Sir William Henry Bragg Building, please go to the meeting registration desk to be shown to your stand. Set up will be available from 9.00am.

Delivery, construction, and dismantling

If you wish to arrange delivery of any exhibition equipment, the earliest delivery date is Wednesday 16 September due to limited storage facilities. Deliveries cannot be accepted before this date and can only be accepted on working days between 09:00 - 16:00.

Items should be addressed to:

FAO Harriet Oakley

EVENT: RSC Dalton Community Northern Regional Meeting 2026

Sir William Henry Bragg Goods Inwards

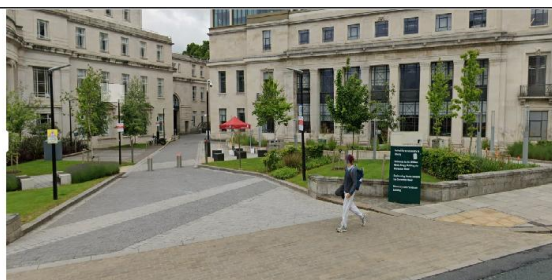
Cemetery Road

University of Leeds

Leeds, LS2 9JT

Unloading Bay

There is a small loading bay available next to the Sir William Henry Bragg Building, please note this is for unloading and loading for 10 minutes only.



Street view for Chemistry Unloading(signage on road side for Bragg unloading bay)

Security

Exhibitors are responsible for their stand and equipment left unattended during the event. The exhibition areas are public areas and access is available to staff/student. The University does not accept responsibility for loss of or damage to property brought onto the premises.

Stand space and tables

Tables will be available (1.5m x 0.75m) if requested during the booking process. Please remember to protect the table from any damage from your equipment.

Stands, panels, tablecloths, lighting, extension cables etc

None of these will be provided and are not available, exhibitors should bring their own required equipment.

Power supply

One 13 amp socket will be available if requested during the booking process. **All electrical equipment used must be PAT tested. Please note that any portable electrical equipment that is brought into the University of Leeds must comply with the Electricity at Work Regulations 1989.** Exhibitors are responsible to turn off all their electrical equipment at the end of each day or in the event of evacuation of the building.

Accessibility

You can find accessibility guides for the on-campus buildings we are using here: [Sir William Henry Bragg](#) and [Chemistry West Block](#)

Photographs

Please note that photographs may be taken during this event and may be used for publicity and marketing purposes to promote the University. If you have any concerns or would prefer not to be photographed, please do let us know.

Wi-Fi

You can connect to the 'UoL-Guest' network on your device for free wi-fi access, following the on-screen instructions to connect.

Bring Your Own Bottle

In support of our University Sustainability Strategy and our aim to reduce single use plastics, please can we encourage you to bring your own reusable bottle for the refreshments provided.

Smoke Free Campus

The University is a smoke free campus and committed to the health and wellbeing of staff, students and visitors. As part of this we are asking everyone not to smoke between 08:00 – 18:00 while on campus.